



**DEPARTMENT OF HOMELAND SECURITY**  
UNITED STATES SECRET SERVICE  
WASHINGTON, D.C. 20223

Freedom of Information Act & Privacy Act Program  
Communications Center  
245 Murray Lane, S.W., Building T-5  
Washington, D.C. 20223

Date: **MAR 28 2019**

MuckRock News  
DEPT MR 70825  
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Somerville, MA 02144-2516  
Attn: Beryl Lipton  
[70825-68443607@requests.muckrock.com](mailto:70825-68443607@requests.muckrock.com)

File Number: 20190564

Dear Requester:

Reference is made to your Freedom of Information Act (FOIA) request, which was originally submitted to the United States Secret Service (Secret Service) on March 25, 2019, for information pertaining to the following materials related to the funding, staffing, and activities of this FOIA office:

1. Budget Materials
  - a. For the years 2017, 2018, and 2019, all budget materials or plans applicable to offices responsible for processing and response to FOIA requests and appeals submitted to this Bureau and its offices.
2. Staffing Orders/Reports/Contacts
  - a. For the years 2017 and 2018, staffing reports and plans, including the count of employee numbers and for offices responsible for processing and responses to FOIA requests and appeals submitted to this Bureau and its offices.
    - i. If this report is available in a form that includes the total number of hours worked for FOIA personnel, that version would be preferred.
    - ii. If reports are available for each month, that version is preferred.
  - b. All staffing reports and plans for the year 2019
    - i. If reports are available for each month, such a version is preferred.
  - c. contact information, including email addresses and phone numbers (if available), for each FOIA officer currently tasked with an open public records request.
3. FOIA Requester Categories
  - a. For the years 2017 and 2018, the designated category of each requester of a FOIA request to this office, including those assigned to the following categories:

- ii. Educational and noncommercial scientific institutions;
- iii. Representative of news media requester;
- iv. All other requesters
- v. If this information is kept in an aggregate form including the number of requesters by fee category by year, a copy of this report will suffice to fulfill this element of the request.

4. FOIA Fee Waivers

- a. For the years 2017 and 2018, the number of fee waivers granted by this office and, if available, the tracking numbers for the FOIA requests to which waivers were granted.

5. FOIA Fee Collection

- a. For the years 2017 and 2018, any report capturing the following information:
  - i. Total estimated processing and copy fees quoted to FOIA requesters
  - ii. Total processing and copy fees collected by this Bureau from each fee category
  - iii. If this information is kept in an aggregate form, such as a FOIA log, that material would be sufficient to satisfy the bullet points "FOIA requester categories" and "FOIA fee collection" if it captures the following information:
    - 1. FOIA tracking number
    - 2. Requester fee category
    - 3. Amount processing and copy fees associated with the request
    - 4. The status of the requester's payment for the request.

In our acknowledgement letter to you, dated March 25, 2019, we advised you that due to the increasing number of FOIA requests received by this office, we could encounter some delay in processing your request. However, we want to update you on the status of your request.

Please be advised, a portion of the information requested has been published online. Please visit the links listed below and review the specific page numbers, where indicated, for responsive records.

<https://www.dhs.gov/foia-annual-reports>

- FOIA Annual Reports for 2018 (PDF), Page 6-18
- FOIA Annual Reports for 2017 PDF), Page 4-16

<https://www.secretservice.gov/press/foia/library/>

Additionally, our office is currently conducting searches for documents responsive to the remaining portions of your request not addressed in the above reports. The appropriate components of the Secret Service are being queried to ensure we have compiled a complete file of all possible

responsive information. This information will be reviewed for a disclosure determination. Upon completion of the review, all documents that can be released will be made available to you.

Your request has been assigned FOIA File Number 20190564. If you have any questions or would like to discuss this matter, please contact this office at (202) 406-6370. Please use the File Number 20190564 in all future correspondence with this office.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim E. Campbell", with a long, sweeping horizontal stroke extending to the right.

Kim E. Campbell  
Special Agent In Charge  
Freedom of Information Act & Privacy Act Officer